

ADMINISTRATIVE REGULATION for Policy 808

- When the student's account has \$5 left in it, the parents will receive a phone call.
- When the student's account has \$0 left in it, the parents will receive a phone call.
- When the student's account has a negative balance of \$15, the parents will receive a phone call followed by a letter and the student will be provided with an alternative lunch at a cost of \$1.
- When the student's account has a negative balance of \$30, the parents will receive a phone call, a certified letter, and a continuation of an alternative lunch. Any associated costs will be added to the account balance.
- After 14 calendar days of a \$30 negative balance, the child will no longer be allowed to participate in extra-curricular activities or march in graduation until the balance is paid in full.
- After the student has a \$50 negative balance and payment arrangements have not been met, the outside collection process will begin. All fees and costs are the responsibility of the guardian and will be added to the delinquent balance due.